

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar  
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Clerk: Lynn Cole

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## Minutes of Full Parish Council Meeting of Dullingham Parish Council on 4<sup>th</sup> June 2026 at 6.30 pm

### MINUTES

**Present: Cllr Algar (RA), Cllr Park (SP), Cllr Murden (JM), Cllr Parkin (GP), Cllr Leighton-Scott (JLS), Cllr Simpson (CS), Jonny Edge (JE), Alan Sharpe (AS).**

**010626/1** The Chairman welcomed everyone to the meeting and thanked them for attending.

**010626/2** Apologies for absence were received from Richard Guenigault (RG).

**010626/3** **MINUTES OF MEETING OF full Parish Council Meeting of 7<sup>th</sup> May 2026 were signed and approved.**

**010626/4** **TO RECEIVE ANY DECLARATIONS OF INTEREST:**  
None received.

**050626/5** **OPEN FORUM FOR PUBLIC PARTICIPATION.**  
Nothing was put forward for discussion.

**050626/6** **COUNTY AND DISTRICT COUNCILLOR REPORTS**  
**JE:** there is still no firm date for the road repairs between the Kings Head and Eagle Lane; these will be carried out this year and to a higher standard than previously proposed.  
The final proposal for the Kingsway Solar Farm was submitted on 30<sup>th</sup> April; if accepted by the Planning Inspectorate it is anticipated that there will be a six month public examination.  
Services should begin calling at the Cambridge South Railway Station from the end of June.  
**AS:** There has been a 90% take up on the use of the food caddies under the new Waste Management Scheme.

**050626/7** **Update on Internal Audit (15<sup>th</sup> May 2026)**  
Actions raised by the audit have been followed up and allocated as follow:

- Revaluation of assets (SP)
- Update of Data Protection Statement (CS/LC)
- Adopt Risk Management – Practitioner’s Guide (CS/LC)
- Clerk to become member of Society of Local Council Clerks (LC)
- Privacy notice on emails (RG/LC)

**050626/8** **AGAR 26/26**  
AGAR amended and amendments signed, based on internal audit recommendations, prior to submission to External Auditors. RA/LC.

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**050626/9**

**MATTERS ARISING:**

1. Revaluation of assets – See 050626/7.
2. Update on MVAS. New batteries only appear to have 3 weeks of life; 2 new posts have been erected but CS still awaits straps.
3. Update on Patio – Dullingham Pavilion (RA). Biodiversity net gain report was discussed.
4. Update on showers – Dullingham Pavilion (RA). RA and SP to review and make recommendations.
5. Update on definitive map (JM). The latest quotation for the artwork is £375 + VAT and to print a 600mm x 1000mm panel is £95.00 + VAT. JM was given the support of the councillors to proceed.
6. Request for new laptop (LC). RG had provided a comprehensive report and quotation for a new laptop and supporting software/storage; the councillors unanimously accepted this proposal. RG/LC.

**050626/10**

**PLANNING**

**Applications to discuss:**

**26/00430/FUL:** No objections were raised.

**PREAPP/00070/26:** Further information requested (LC).

**050626/11**

**TO RECEIVE PLAY AREA REPORT (JLS):**

The gate post needs resetting or replacing (not urgent).

The floor covering needs supplementing so it can be spread evenly around the equipment. JLS.

ECDC empties the Millenium Garden Bin; it was suggested that the waste bags from the play area be placed with this bin to be removed.

The condition of the rope on the basket swing needs to be monitored.

**050626/12**

**TO RECEIVE ENVIRONMENT AND FOOTPATHS REPORT (JM):**

The matting on the path by the village green is exposed and potentially dangerous; JM to advise.

**050626/13**

**TO RECEIVE PAVILION REPORT AND UPDATE (RA):**

A quotation has been received from Veolia for removing the general waste from the pavilion:

- General Waste: £2.80 per bag (min 100 bags).
- Recycling Bags: £2.70 per bag (min 100 bags).

These could be used for both the sports pavilion and, for example, the playpark. It would need to be discussed as to whether the costs could be passed on.

A Grass Pitch Improvement Grant has been approved and will be commencing on Tuesday 1<sup>st</sup> September.

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## 050626/14 TO RECEIVE ASSETS REPORT

There are some filing cabinets which contain old documents relating to planning permissions, etc. SP/RA.  
Revaluation/review of assets - **050626/7**.

## 050626/15 FINANCIAL MATTERS

Approval of payments to 31<sup>st</sup> May, and bank reconciliation to 31<sup>st</sup> May 2026.

<b>Payments:</b>	K&M Lighting	£36.96
	YU Energy	£63.63
	HMRC (P32)	£86.20
	Red Shoes (Payroll)	£16.80
	Lloyds Service Charge	£4.25
	Engie	£166.64
	McGregor Services	£900.00
	C. Simpson (Padlocks)	£26.99
	AJGIBL (Hiscox)	£1449.29
	East Cambs Trading)	£91.19 (overdue invoice from Oct 2025)
	L. Cole	£365.42

## 050626/16 COUNCILLORS' FORUM

- Dullingham Road Speeding; email received from resident but location subsequently found to be in Woodditton.
- Memorial Seat at Dullingham Church; this was actually gifted to the church. RA will put a warning notice on it.
- Reinstatement of Old Cross at Cross Green. RA will write to Dullingham House to initially establish its whereabouts.

## 050526/20 DIARY DATES 2<sup>nd</sup> July 2026 – 6.30pm Dullingham Pavilion

*Issued by – L. Cole*

Date: 6<sup>th</sup> June 2026

**Should anyone wish to receive any full report from a Councillor, please contact [Clerk@dullingham-pc.org.uk](mailto:Clerk@dullingham-pc.org.uk).**