

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar
Address: 10 Cross Green
Dullingham, Newmarket
CB8 9XH
Tel: 01638 508572
Email: cllr.algar@dullingham-pc.org.uk

Clerk: Lynn Cole

Email: clerk@dullingham-pc.org.uk

Members of the Council are summoned to and Full Parish Council Meeting of Dullingham Parish Council to take place on
7th May 2026 at 7.00 pm

MINUTES

Present: Cllr Algar (RA), Cllr Park (SP), Cllr Murden (JM), Cllr Guenigault (RG), Cllr Parkin (GP), Cllr Leighton-Scott (JLS).

- 010526/1** GP proposed Cllr Algar as Chairman, seconded by SP, accepted unanimously.
- 010526/2** GP proposed Cllr Park as Vice Chairman, seconded by JM, accepted unanimously.
- 010526/3** Cllr Simpson sent his apologies for absence.
- 010526/4** **MINUTES OF MEETING OF full Parish Council Meeting of 2nd April 2026 were signed and approved.**
- 010526/5** **TO RECEIVE ANY DECLARATIONS OF INTEREST:**
None received.
- 050426/6** **OPEN FORUM FOR PUBLIC PARTICIPATION.**
Nothing was put forward for discussion.
- 050526/7** **COUNTY AND DISTRICT COUNCILLOR REPORTS**
JE summarised his report, particularly an update on the road repairs between the Kings Head and Eagle Lane; these will be carried out this year and to a higher standard than previously proposed.
The final proposal for the Kingsway Solar Farm is due and there will be 28 days for interested parties to respond.
- 050526/8** **Standing Orders – ongoing approval, as approved 2025-2026.**
Unanimously approved.
- 050526/9** **Financial Regulations, Internal Financial Controls Document: to agree continued implementation, as agreed May 2025.**
Unanimously agreed.
- 050526/10** **Internal audit to take place 13th May 2026.** Auditor appointed through CAPALC.
- 050526/11** **AGAR 25/26:** Annual Governance Statement was signed by RA.

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050526/12

MATTERS ARISING:

1. To discuss and approve Parish Council Insurance Renewal. This was approved but it was agreed that we should check and confirm what is actually covered. RA/LC.
2. Update on MVAS. (Update from CS and read out in his absence): New speed sign brackets will be put up to cover the main road into the village – Brinkley Road/Kings Head; Station Road into village at the bottom of Eagle Lane; Stetchworth Road, sports field towards Algar Drive. Two good but old signs can circulate between remaining areas.
3. Update on Patio – Dullingham Pavilion (RA). Planning permission is required; discussions re. type of slabs to be used is ongoing. Aim is to have work done during August.
4. Update on showers – Dullingham Pavilion (RA). Another quotation has been received which is more comprehensive and these will be reviewed to decide the best way forward.
5. Update on definitive map (JM). The quotation for producing the display board is £375. It was agreed that this was a good price and discussions took place as to whether photos of the village could be added. JM was given the go ahead to check further options.
6. Review of Website and communication in general (RG) It was agreed that the Parish Council needs to promote itself more effectively. RG will review the website and other options (e.g. FaceBook) for promoting the PC more widely.
7. Woodland Trust – free trees for communities. (JLS) The offer is for free packs of different trees; it was agreed that Dullingham already has a lot of greenery but the offer will be discussed with the local school; the offer will also be borne in mind for a hedge around the playground.
8. Request for new laptop (LC). This was agreed and RG will assist the Clerk in sourcing one and getting it set up.

050526/13

PLANNING

Applications to discuss:

26/00409/FUL: Single storey porch and a single storey rear extension with alterations to exterior façade. White Gables, 74 Station Road, Dullingham. **No objections were raised.**

26/00430/FUL: Relocation of existing mares' boxes, demolition of existing lunge ring, erection of replacement lunge ring, erection of horse walker and associated access, parking and landscaping. Dullingham Park Stud, 10 Eagle Lane, Dullingham. **This is to be investigated further.**

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050526/14 TO RECEIVE PLAY AREA REPORT (JLS):

Emptying the bins is part of the Parish Council's responsibility .
The gate post needs resetting or replacing (not urgent).
The floor covering needs raking to spread it more evenly around the equipment.
The rear fence is rotten at the bottom

050526/15 TO RECEIVE ENVIRONMENT AND FOOTPATHS REPORT (JM):

Plastic tree guards on Brinkley Stud; JM to report the situation to the Environment Agency or the relevant department in the District Council.

050526/16 TO RECEIVE PAVILION REPORT AND UPDATE (RA):

The drains have now been fixed; The problem was caused by a telegraph pole and RA has reported it to Open Reach, hoping to claim the cost of the repair.

050526/17 TO RECEIVE ASSETS REPORT

There are some filing cabinets which contain old documents relating to planning permissions, etc. These need to be reviewed.
There is a lot of silt on the pond; SP to review options.
It was suggested that it could become a Cambridge University Project for another year.

050526/18 FINANCIAL MATTERS

Approval of payments to 30th April, and bank reconciliation to 30th April 2026.

<u>Receipts:</u>	L. Robertson	£119.60
	East Cambs DC	£16562.24
	Newmarket Town CC	£1169.50

<u>Payments:</u>	K&M Lighting	£36.96
	YU Energy	£47.96
	Safewater Inspection	£108.00
	Printer Ink	£52.99
	HMRC	£80.20
	Anglian Water	£73.82
	Lloyds Service Charge	£4.25
	Engie	£194.63
	McGregor Services	£516.00
	L. Cole	£261.10

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050526/19 COUNCILLORS' FORUM
Nothing further was discussed.

050526/20 DIARY DATES 4th June 2026 – 6.30pm Dullingham Pavilion

Issued by – L. Cole
Date: 7th May 2026