

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar  
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Members of the Council are summoned to a Full Parish Council Meeting of Dullingham Parish Council to take place on  
**Friday 9<sup>th</sup> January 2026 at Dullingham Pavilion at 6.15pm**

## Minutes

In attendance: Councillor Algar (RA) Chairman, Councillor Park (SP), Councillor Murden (JM), Councillor Parkins (GP) and Councillor Simpson (CS), District Councillors A Sharp (AS), J Lay (JL)

**090126/1 CHAIRMANS WELCOME**

The Chairman welcomed everyone and thanked them for attending.

**090126/2 TO RECORD APOLOGIES FOR ABSENCE**

County Councillor Edge.

**090126/3 COUNTY AND DISTRICT COUNCILLOR REPORTS**

AS and JL gave brief verbal reports.

AS advised there was shortly to be an ECDC Budget meeting.

JL advised that recent ECDC Planning Appeals had all been turned down.

JL asked that all keep eyes open for anyone needing support for referral to CAB

**090126/4 TO RECEIVE ANY DECLARATIONS OF INTEREST:**

1. Declaration of any disclosable pecuniary interest in any item of business
2. Declaration of any personal and/or prejudicial interest in any items on the agenda
3. Written requests for dispensations for disclosable pecuniary interests
4. Grants to any requests for dispensations

GP declared an interest in the quote for Memorial Steps

**090126/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**

The minutes of the Full Parish Council Meeting of Dullingham Parish Council of 4<sup>th</sup> December 2025 were **APPROVED**. It should be noted that in 041225/8 'confirm approval' should replace 'pleased to confirm approval'

**090126/6 OPEN FORUM FOR PUBLIC PARTICIPATION**

No members of the public were present

**090126/7 MATTERS ARISING**

- 1 Millenium Garden Steps were discussed, due to quotes exceeding expectations it was agreed to delay decision until next financial year when other expenditures may become apparent
- 2 Footpath Information Board was discussed, JM to obtain definitive maps covering all DPC area

**090126/8 PLANNING**

Applications to discuss:

**25/01367/TRE Dullingham Park Stud – already commented on**

Updates – As noted in Agenda

**090126/9 PLAY AREA REPORT RECEIVED**

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CS advised that all fencing was approaching needing replacement especially rear fence. All councillors to look out for possible replacement types for longevity and vandalism resistance. It was noted that the equipment similarly would need replacement in the longer term and a plan for this and funding was required.

**090126/10 ENVIRONMENT AND FOOTPATHS REPORT RECEIVED**

**090126/11 PAVILION REPORT AND UPDATE RECEIVED**

RA to identify local 'odd job man' as previous worker was no longer available

**090126/12 ASSETS REPORT RECEIVED**

It was agreed to await sale of Mission Hall to ascertain future of Defib Unit

**090126/13 FINANCIAL MATTERS**

Bank Reconciliation for Signature up until 31<sup>st</sup> December 2025 and approval of payments and income to date all as noted in Agenda

All payments, income and bank reconciliations were APPROVED unanimously.

**090126/14 COUNCILLOR FORUM**

RA advised there was a possible councillor candidate, forms and protocols to be followed  
RA to provide user name/login for DPC Website Administration so minutes can be uploaded  
it was agreed that Bank signees needed updating, RA/GP to address.

**090126/15 RESIGNATION OF PARISH CLERK**

It was noted that Parish Clerk has resigned and a replacement was needed, RA to approach other PC Clerks that he knows to see if they would be interested. JL would also make enquiries. JM would put summary advert (not full JD) on local Facebook Community pages, proposed 5 weekly hours. RA to add advert to Dullingham/Stetchworth Newsletter.

**090126/16 DIARY DATE NEXT MEETING THURSDAY 5<sup>th</sup> FEBRUARY, 1830, DULLINGHAM PAVILION**

Meeting closed 20:01

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*Issued by S Park*

**Simon Park**  
**Dullingham Parish Council**

To be signed at the January meeting

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*R Algar*

**Rob Algar**  
**Chair**