

Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar
Address: 10 Cross Green
Dullingham, Newmarket
CB8 9XH
Tel: 01638 508572

Clerk: Karen Peck

Email: cllr.algar@dullingham-pc.org.uk

Email: clerk@dullingham-pc.org.uk

Full Parish Council Meeting of Dullingham Parish Council to take place on
Thursday 9th October 2025 at Dullingham Pavilion at 6pm

MINUTES

In attendance: Councillor Algar (RA) Chairman, Councillor Cameron (MC), Councillor Simpson (CS), Councillor Murden (JM), County Councillor J Edge (JE) and District Councillor A Sharp (AS) and James Lay (JL).

091025/1 CHAIRMANS WELCOME

The Chair welcomed everyone to the meeting and thanked them for attending.

091025/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Parkins – work commitments
Councillor Park – prior commitments
Councillor Robertson – illness
All apologies were accepted.

091025/3 TO RECEIVE ANY DECLARATIONS OF INTEREST:

1. Declaration of any disclosable pecuniary interest in any item of business
 2. Declaration of any personal and/or prejudicial interest in any items on the agenda
 3. Written requests for dispensations for disclosable pecuniary interests
 4. Grants to any requests for dispensation
- None were made.

091025/4 COUNTY AND DISTRICT COUNCILLOR REPORTS

A full report had been circulated by JE prior to the meeting. JE made Council aware that the resurfacing works on the Kings Head were now due to take place on 24/11/25 due a delay in the advance warning notices being issued.
AS and JL gave a brief verbal report to council.

091025/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The Full Parish Council Meeting of Dullingham Parish Council of 4th September 2025 were unanimously **APPROVED** as a true record of the meeting. Motion carried.

Proposed RA Seconded MC

091025/6 OPEN FORUM FOR PUBLIC PARTICIPATION

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
There were not matters raised.

091025/7 MATTERS ARISING:

1. Newmarket Cricket Club – 2026 Season request for additional usage
A representative was invited to attend to address Council, unfortunately there was no one in attendance therefore the matter was deferred.
2. To discuss and agree lease fee for Newmarket Cricket Club for 2026 season
The Council discussed the lease fee for 2026 Season and it was unanimously **APPROVED** to set fees at £1946 (in line with 2025 format), with any additional usage and water usage over £200.00 being charged separately. Motion carried.

Proposed RA Seconded MC

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Sports Field and Pavilion Update

NCC have completed the season and have generally tidied up pretty well. There are a few minor items which need discussion with them i.e. Grass cutting locations, equipment in cupboard, a few minor bits and bobs left around. It is disappointing that despite two emails to the generic NCC email address and following our last reply to the Clubs Chairman, we haven't received a response, specifically, to the suggestion of a meeting to begin discussions for next season/the possible improvement request.

Councillor Parkins did meet with Groundsman (OG) briefly and he has sent some photos that may be helpful if/when the improvement.

RA has met with the window companies for quote and the hedge work to the far side has been completed.

There have to date been 3 football matches played and invoiced. The changing rooms have been left in a suitable state currently after use. The cleaner currently isn't scheduled. We will keep an eye on how the changing rooms are left and ask them to attend on an as required basis.

NCC have asked about the drain cover and RA is looking at this.

We hope to hear back for NCC re a catch up and I will contact them next week if we haven't heard from them. – We may have to contact them also about some of the signs which have been a bit bashed in the recent winds.

First aid kits will need checking within the next month. Rob or I will sort checking and refile if needed.

3. Donation from Dullingham Sports Club for pavilion windows

The Parish Council have received a donation of £1018.48 from Dullingham Sports Club to help towards the cost of replacing the remaining timber framed windows at the pavilion. The Parish Council wished to thank everyone from the Club for their continued support.

4. To discuss replacement of old wooden windows

RA has sourced quotations for the replacement windows and it was unanimously **APPROVED** to appoint N and C Glass to carry out the works for the cost of £1845.00 plus VAT. Motion carried.

Proposed RA Seconded CS

5. To discuss repainting of Village Beacon

CS noted the two village beacons required some refurbishment works. Due to the size of these it would need to be conducted by a company who have the necessary equipment. Clerk to source quotations.

6. To discuss Pond Cut Back

It was agreed a working party would skim the pond when the condition were right.

7. Local Government Reorganisation preferred Option

The Council discussed the current Options and it was unanimously **RESOLVED** that they supported Option A. Motion carried.

Proposed RA Seconded MC

Unitary 1 Peterborough City Council, Huntingdonshire and Fenland District Councils

Unitary 2 Cambridge City Council, East Cambridgeshire and South Cambridgeshire District Councils

8. Kingsway Solar Update

The Council discussed the consultation and it was unanimously **RESOLVED** to send a neutral response to the Consultation. Motion carried.

Proposed RA Seconded MC

9. Kingsway's Solar Delegated Powers

The Council removed the item due to a decision being made in 091025/7 (8) to reply to the consultation with a neutral stance.

10. Memorial Garden Steps

JM wished to source quotation to install steps for easier access to the area. It was agreed JM and Clerk would source these quotation and bring back to Council.

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11. To ratify the purchase of the memorial wreath for the 2026 Remembrance Service and agree a representative to attend
It was **RESOLVED** unanimously that a wreath would be sourced from the usual supplier and that MC and RA would lay the wreath on behalf of the Council. Motion carried.

Proposed RA Seconded MC

12. Request from PTFA for signage on the Green for Fireworks display advertising – Cllr Parkin
The proposal was **APPROVED** unanimously. Motion carried.

Proposed RA Seconded CS

091025/8

PLANNING

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

Applications to discuss:

None at time of issue

Updates

25/00510/FUL Dullingham Sports and community Pavilion - Approved

Replacement of cricket practice net facility

091025/9

PLAY AREA

MC had circulated a full report prior to the meeting and new inspection report templates circulated due to new equipment install.

It was requested to add the park fencing maintenance to the maintenance list.

091025/10

ENVIRONMENT AND FOOTPATHS

FOOTPATHS

Definitive Map Officer has sent the definitive footpath maps and the official description list of the footpaths. *JM and MR to check and report any discrepancy at next meeting*

Proposed information board for footpath map board. The Council discussed the quotations and it was **RESOLVED** to approve a budget of £350.00 for the board. Motion carried.

Proposed RA Seconded JM

Watery Lane – *resurfacing and ditch improvements have been done. JM wrote an email of thanks to County Council team.*

FP2, half way along (what3words sailed.hawks.writings) – getting overgrown. JM to find out who owns this land. *Update: not urgent as still walkable.*

Permissive path at Hope Hall is no longer accessible JM to contact CCC.

ENVIRONMENT

Pipes under bridge near cattle arch are still almost entirely blocked by tree debris What3words is boosted.access.leader. *JM to contact Anglian Water and Environment Agency.*

Memorial garden (in corner of green) – dead tree works ordered for 6 weeks' time. Green benches – paint peeling and to be added to maintenance.

Dead trees on opposite side to recreation entrance, Landowner has been contacted.

Pond – duck weed to be skimmed.

091025/11

ASSETS

No report was received.

091025/12

FINANCIAL MATTERS

Bank Reconciliation for Signature up until 30th September 2025 and approval of payments and income to date

Payments:

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010.2

August

HMRC, Wages and Expenses	£1086.26
Redshoes Accounting – payroll services	£50.40
K & M Lighting – Maintenance	£36.96
Lloyds – service charge	£5.17
McGregor Services – Grass Cutting	£360.00
Yu Energy – Pavilion Electricity (DD)	£69.82
Income	
Dullingham Fit Camp Donation	£200.00
Newmarket Cricket Club Lease Fee (2 nd Instalment)	£937.50
Dullingham Sports Club Donation	£1018.48
Pavilion Hire	£37.50
ECDC – 2nd Precept instalment	£15698.80

All the payments, income and bank reconciliations were unanimously **APPROVED**.

Proposed RA Seconded MC

091025/13

COUNCILLORS FORUM

CS – Bollard bracket bent, CS to repair. Council calendar to be accessible to all, GP to action as already in use. White Gate Blasham Lane – CS to paint.

RA – Tree Works within Full Parish Inspection to be completed in December 2025. Sourcing advice from East Cambs Trading on what de-compaction works to recreation could cost.

091025/14

DIARY DATES 6th November 2025 at 6pm Dullingham Pavilion

Meeting closed at 19.57

K Peck

Karen Peck
Clerk and RFO- Dullingham Parish Council
06.05.2025

R Algar

Rob Algar
Chairman