

# Dullingham Parish Council

[www.dullingham.org.uk](http://www.dullingham.org.uk)

Chairman: Rob Algar  
Address: 10 Cross Green  
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Clerk: Karen Peck

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Members of the Council are summoned to and Full Parish Council Meeting of Dullingham Parish  
Council to take place on  
**Thursday 3<sup>rd</sup> April 2025 at Dullingham Pavilion at 6pm**

## Minutes

In attendance: Councillor Algar (RA) Chairman, Robertson (MR) Vice Chairman, Councillor Cameron (MC),  
Councillor Parkins (GP), Councillor Parks (SP), Councillor Murden (JM) and District and County Councillor Sharp  
(AS)

- 030425/1      **CHAIRMAN'S WELCOME:**  
The Chairman welcomed everyone to the meeting and thanked them for attending.
- 030425/2      **TO RECORD APOLOGIES FOR ABSENCE:**  
The Parish Clerk was absent with excessive workload.
- 030425/3      **TO RECEIVE ANY DECLARATIONS OF INTEREST:**  
1. Declaration of any disclosable pecuniary interest in any item of business  
2. Declaration of any personal and/or prejudicial interest in any items on the agenda  
3. Written requests for dispensations for disclosable pecuniary interests  
4. Grants to any requests for dispensation
- 030425/4      **TO SIGN AND APPROVE MINUTES OF MEETINGS OF:** The Full Parish Council Meeting  
minutes of 13th March 2025 were unanimously **APPROVED**. Motion carried.  
**Approved: SP Seconded: GP**
- 030425/5      **OPEN FORUM FOR PUBLIC PARTICIPATION:** None
- 030425/6      **MATTERS ARISING:**  
1. Pavilion Update – CCTV, Drainage and Shed:  
a. It was decided that the Pavilion sub-committee/working party would be placed on hold  
UFN. The NCC has been involved in giving cricket lessons at Kettlefields School which was  
agreed by all that this was considered worthy.  
b. Cllr MC to investigate CCTV upgrade to be discussed at the next PC meeting.  
c. The results of the recent drainage assessment were discussed. Still awaiting response  
from Open Reach re telegraph pole being positioned incorrectly. Cllr's RA & MR will conduct  
further examinations.  
d. The positioning of the shed was quickly discussed and the item closed.  
2. Current Cricket Net Structure - Risk Assessment and Action:  
After a long discussion RA to ascertain if NCC wished to use the nets to enable the PC to  
ascertain the future of the structure.  
3. To discuss recent vandalism in the village:  
Cllr MC updated the PC on the recent play area vandalism. The vandalism will be detailed in  
the next newsletter and Cllr GP to liaise with school on the possibility of a vandalism talk.  
4. To discuss and approve Planning Response Policy: Unanimously **RESOLVED** to approve the  
policy. **Approved: MC, Seconded: MR**  
5. Community Defibrillator Training 15th April 2025 at Dullingham Sports Pavilion:  
All noted.

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- 030425/7      **PLANNING** (Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)  
Applications to discuss: None
- 030425/8      **PLAY AREA:**  
Cllr MC updated on the PC the results of the recent annual inspection. Some work is required and the 'stepping stones' need to be removed as detailed in the monthly report. It was agreed that Cllrs MR & GP would liaise to collect suitable material from Cllr MR's workplace to be locally stored with the hope that local repairs can be undertaken as before.
- 030425/9      **COUNTY AND DISTRICT COUNCILLOR REPORTS:**  
Cllr Sharp updated the PC on various issues.
- 030425/10      **ENVIRONMENT AND FOOTPATHS:**  
Cllr JM updated the PC on the production of a large footpath map which would be progressed for the next PC meeting and also would review the chalk stream situation towards the station.
- 030425/11      **ASSETS:**  
Cllr SP raised the point that the Play Area bins were not emptied by ECDC despite them being on a previous Cllrs informal list. It was decided that as they were too far from the road, ECDC would be unlikely to empty them.
- 030425/12      **FINANCIAL MATTERS:**  
Bank Reconciliation for Signature up until 31<sup>st</sup> March 2025 and approval of payments and income to date  
**Payments:**  
010.2  

HMRC, Wages and Expenses	£951.90
G Parkins – Curtain and accessories	£37.98
K & M Lighting – Maintenance	£36.96
Mitchell and Mayle – drainage	£336.00
Safe Water Solutions – Test Kits	£108.00
Redshoes – Payroll	£46.80
Lloyds – service charge	£4.25
Engie Refund for error billing	-£792.54
Yu Energy – Pavilion Electricity (DD)	£27.73

**Income**  
None  
All bank reconciliation and payments were unanimously **APPROVED**. Motion carried.  
**Proposes RA Seconded MC**
- 030425/13      **COUNCILLORS FORUM:**  
Cllr GP raised the issue that PAT testing would only be carried out and items easily removed from the Pavilion. It was agreed that as the fridge/freezer was not 'Portable', therefore this would not be included and that a visual examination would suffice.  
  
Cllr RA announced that a former Parish Councillor, Cary Simpson, would like to re-join the PC. The Chairman should contact the Clerk to put the wheels in motion.

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030424/14

**DIARY DATES:**

1st May 2025, 6pm Annual Parish Meeting 7pm Annual Meeting of Dullingham Parish Council  
Dullingham Parish Council

**Meeting closed at XX**

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K Peck

**Karen Peck**

**Clerk and RFO**

**Dullingham Parish Council**

.....  
R Algar

**Rob Algar**

**Chairman**

**Dated: 1<sup>st</sup> May 2025**