

# Dullingham Parish Council

www.dullingham.org.uk

Chairman: Rob Algar  
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Members of the Council are summoned to and Annual Meeting of Dullingham Parish Council to take place on

**Thursday 9<sup>th</sup> May 2024 at Dullingham Pavilion at 6.30pm**

**Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

## **AGENDA**

- 090524/1 ELECTION OF A CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**
- 090524/2 ELECTION OF A VICE CHAIR AND TO RECEIVE THE ACCEPTANCE OF DECLARATION OF OFFICE**
- 090524/3 TO RECORD APOLOGIES FOR ABSENCE**
- 090524/4 TO RECEIVE ANY DECLARATIONS OF INTEREST:**
1. Declaration of any disclosable pecuniary interest in any item of business
  2. Declaration of any personal and/or prejudicial interest in any items on the agenda
  3. Written requests for dispensations for disclosable pecuniary interests
  4. Grants to any requests for dispensation
- 090524/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**  
Full Parish Council Meeting 4<sup>th</sup> April 2024
- 090524/6 OPEN FORUM FOR PUBLIC PARTICIPATION**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 090524/7 TO APPROVE AND ADOPT STANDING ORDERS**
- 090524/8 TO REVIEW AND APPROVE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS DOCUMENT, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2024/25**
- 090524/9 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**
- 090524/10 TO REVIEW AND APPROVE DULLINGHAM PARISH COUNCILS POLICIES**
- 090524/11 INTERNAL AUDIT REPORT 2023/24 TO BE ACCEPTED AND APPROVED**
- 090524/12 INTERNAL AUDIT REVIEW 2023/24**
- 090524/13 AGAR 23/24: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED**
- 090524/14 AGAR 23/24: ANNUAL ACCOUNTING STATEMENT TO BE APPROVED**
- 090524/15 APPOINTMENT OF INTERNAL AUDITOR 2024/25**
- 090524/16 MATTERS ARISING:**
1. To discuss CAPALC subscription invitation
  2. To discuss and approve Parish Council Insurance Renewal

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3. To agree to delegate authority to the Clerk to apply for a Price of Place Grant for Dullingham Pond

**090524/17**

## **PLANNING**

(Any plans the PC are aware of after posting of the agenda will be discussed at the next meeting. The application numbers and brief details will be posted via the notice board prior to said meeting.)

### **Applications to discuss:**

None (at time of agenda issue)

### **Previous Application status:**

CCC/24/029/VAR Kettlefields School

Section 73 planning application to retain 4 bay mobile classroom unit for a temporary period

**22/00039/RMM Site East of Clare House Stables, Stetchworth Road, Dullingham**

Amendments received 10<sup>th</sup> April 2024

Revised landscape plans following tree officers comments

The Parish Council responses to state their comments of 18<sup>th</sup> September still remain

**24/00046/VAR 61 Station Road, Dullingham**

To remove condition 5 (medication) of appeal decision APP/V0510/A/04/1166598 dated 28.4.24 – Approved

**23/01102/FUL Solomon's, 45 Station Road, Dullingham**

Erection of garden outbuilding (retrospective) – approved

**23/00779/FUL Colbert Stud, 40 Dullingham Ley, Dullingham**

All-weather 1.60 furlong ride – pending consideration

**22/01503/FUL Land West of 63 Station Road, Dullingham**

Conversion of existing outbuilding and new footbridge access – pending consideration

**24/00109/FUL Marwell Park Lodge, Brinkley Road, Burrough Green**

Demolition of existing attached single storey garage and lobby to allow for a new front extension, two storey and single storey extension and triple carport with hobbies room above and associated site works

Amendment received 20<sup>th</sup> March 2024

Reduction of carport from triple to double

Amendment of proposal to change to double carport

Addition of materials to proposed plan. - Approved

**090524/18**

## **PLAY AREA**

To update/ inspection report

**090524/19**

## **COUNTY AND DISTRICT COUNCILLOR REPORTS**

To receive any reports

**090524/20**

## **ENVIRONMENT AND FOOTPATHS**

To receive an update and discuss position

**090524/21**

## **ASSETS**

To receive an update

**090524/22**

## **FINANCIAL MATTERS**

a) Bank Reconciliation for Signature up until 30<sup>th</sup> April 2024 and approval of payments and income to date

### **Payments:**

010.2

HMRC, Wages and Cllr Expenses £897.81

K & M Lighting – Maintenance £30.60

SJ Alexander – Internal Audit £125.00

MWP – Labour, materials and Maintenance £284.54

Electric Centre Limited – Heaters £277.54

Opus Energy – Street Light Energy (2months) £702.08

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Opus Energy – Pavilion Electricity (2 months)	£143.22
<b>Income</b>	
Newmarket Cricket Club – Fee	£822.00
East Cambridgeshire District Council	£13818.70

## 090543/23 COUNCILLORS FORUM

090524/24 DIARY DATES – 6<sup>th</sup> June 2023, 6pm at Dullingham Pavilion, Dullingham Sport Field



*K Peck* – Issued 02.5.2024

**Karen Peck**

**Clerk and RFO**

**Dullingham Parish Council**