

Dullingham Parish Council  
dullinghamparishclerk@dullingham.org.uk  
Community Engagement Statement

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**AIMS AND OBJECTIVES**

Dullingham Parish Council aims to engage with as many people as possible within the community who wish to participate in decision making, monitoring services and planning for the future of the village.

Dullingham Parish Council aims to actively encourage residents to become involved. Using a wide and varied range of approaches to public involvement and community engagement in order to capture their views and learn of their concerns.

**Objectives**

- To ensure that the Parish Council is fully representative of its community
- To ensure that the members of the Community are aware of everything that the Parish Council is doing on their behalf
- To ensure that members of the community know how they can contact councillors/Council and influence the decisions of the Parish Council in a democratic manner.
- To represent the interests of the whole community in dealings with other authorities and agencies, and seek to secure fair benefits for all members of the community.

**THE COMMUNITY**

Dullingham is a rural parish. The principle authorities are East Cambridgeshire District Council and Cambridgeshire County Council.

**LIAISING WITH THE COMMUNITY**

Dullingham Parish Council is non-political with 7 Councillors. Details of the members of the Council along with their contact details can be found on the Parish Council website .

- The Council produces each year during April/May an Annual Report outlining the activities and finances of the Council over the previous year. A copy is published on the Parish Council website.
- A quarterly Newsletter is produced by the Council and delivered to all properties within the Parish. A copy of the newsletter is included on the Parish Council website.
- Copies of Minutes of Meetings, Policies and Parish Documents are published on the Parish Council website.
- The Parish Council has a Noticeboard situated in Stetchworth Road, opposite to the Village Green. Agendas are posted on the board at least three days prior to a Parish Council meeting taking place.
- The Clerk of the Council can be contacted by telephone, email or post. Contact details are on the website and included in the quarterly Newsletter.
- All Parish Council meetings are open to members of the public. Ordinary Council meetings are held on the first Thursday of the bi-monthly starting at 6 pm. Residents can address the Parish Council during the Open Forum held at the start of Parish Council meetings.

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- Should a matter arise which requires urgent community involvement the Parish Council will deliver information leaflets to properties where ever possible within the parish. Public Meetings will be advertised in advance and notice boards advertising the meeting will be strategically sited within the Parish.

**INVOLVEMENT WITH PARTNERSHIPS**

- Both County and District Councillors are invited to attend Parish Council meetings and receive a copy of agendas and minutes.
- The Parish Council will promote and assist with surveys and consultations on behalf of principle authorities.
- Members and Officers of the Parish Council will liaise with the Members and Officers of the principle authorities regarding Parish Council matters.
- Dullingham Parish Council will actively encourage involvement from all village groups and users.

**SPECIFIC AREAS FOR COMMUNITY INVOLVEMENT**

Dullingham Parish Council aims to consult the community on:

- Planning Applications affecting the community, Environmental Issues, Conservation, Footpaths and Public Rights of Way, Highway Policies, Affordable Housing, community-led planning and any other item where community engagement is deemed appropriate.

Dullingham Parish Council will annually review this policy in order to reflect the role of the Parish Council in society.

Dullingham Parish Council

Adopted: 7.11.11

Reviewed 3.7.14, 3.8.17

Date adopted : Annually, last adopted May 2023

Date for review : Annually in May