

Explanation of variances – pro forma

Name of smaller authority: Dulwichham Parish Council

County area (local councils and parish meetings only):

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • flow from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures: Input, DO NOT OVERWRITE THESE BOXES.	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	40,580	44,159				Explanation of % variance from PY opening balance not required. Balance brought forward agrees.	
2 Precept or Rates and Levies	22,523	23,648	1,126	5.00%	NO		
3 Total Other Receipts	4,175	9,055	4,880	116.89%	YES		CIL prediction higher than predicted £4880
4 Staff Costs	7,725	7,702	-23	0.30%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	15,394	26,441	13,047	84.75%	YES		Street Light Renewal project 58925-40, Play Equipment £2405.16, Planning Objection representation £1500, Asbestos Survey £295
7 Balances Carried Forward	44,159	40,719			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	44,159	40,719				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	110,068	111,091	1,003	0.91%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable
 Variances of £200 or less are tolerable

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on a

Name of smaller authority: Dullingham Parish Council

County area (local councils and parish meetings only): East Cambs

Financial year ending 31 March 2022

Prepared by (Name and Role): Karen Peck

Date: 04.04.2022

	£	£
Balance per bank statements as at 31/3/22:		
<i>Lloyds</i>	23662.35	23,662.40
Cambridge Building Society	17056.96	17,057.00

[add more accounts if necessary]

_____ 40,719.3

Petty cash float (if applicable)

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Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)

item 1

item 2

item 3

item 4

[add more lines if necessary]

item 5

item 6

item 7

item 8

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Add: any un-banked cash as at 31/3/22

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Net balances as at 31/3/22 (Box 8)

40,719.3